

AGENDA



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| RCA - Purchasing | Austin City Council | Item ID: | 5336 |
| Meeting Date: | April 21, 2011 | | |
| Department: | Purchasing | | |

Subject

Authorize award and execution of a 36-month requirements supply contract for the acquisition, cataloging, and processing of spoken word audio books on compact disk for the Austin Public Library with MIDWEST TAPE, LLC, Holland, OH, ; BAKER & TAYLOR, Charlotte, NC; INGRAM LIBRARY SERVICES, INC., La Vergne, TN., in an estimated amount not to exceed \$375,000 with three 12-month extension options in an estimated amount not to exceed \$125,000 per extension option, for a total estimated agreement amount not to exceed \$750,000.

Amount and Source of Funding

Funding in the amount of \$50,000 is available in the Fiscal Year 2010-2011 Operating Budget of the Austin Public Library. Funding for the thirty remaining months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

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|--------------------------------------|---|
| Purchasing Language: | Lowest bids meeting specifications of 4 bids received. |
| Prior Council Action: | |
| For More Information: | Cruz Banda, Buyer II /974 2133 |
| Boards and Commission Action: | |
| MBE / WBE: | This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation. |
| Related Items: | |

Additional Backup Information

This contract will provide the capability to purchase adult and children spoken word audio books on compact disk for the Austin Public Library from multiple sources. The contract includes discounts off the spoken audio books on CD, cataloging, processing, packaging and re-packaging to be shelf ready when delivered to various Austin Public Library locations. The Austin Public Library is seeking the award of multiple vendors due to complications of purchasing audio books prior to release. Publishers set a release date for each book, DVD, CD and audio book that cannot show up on any bookstore or library shelves until the release date. Audio books that are released are not necessarily sole source but may be limited in availability to one vendor within the first six months of release.

The Austin Public Library has moved to a book store model in several locations and by having the purchasing power with multiple audio vendors, this will ensure the purchase of new titles six to eight weeks prior to the release, allowing the new released audio books on the Austin Public Library shelves the day of release. This will allow the Austin Public Library to get the best price and fast delivery for Library customers to have the best selling audio books the day of release.

MBE/WBE solicited: 4/0

MBE/WBE bid: 0/0

BID TABULATION

IFB No. CB30093

ACQUISITION, CATALOGING, AND PROCESSING OF SPOKEN WORD AUDIO BOOKS ON
COMPACT DISK

(2 SECTIONS- SECTION 1 -20 Sample Line Items, Trade (T) and Non-Trade(NT)
SECTION 2- 11 Line Items)

| <u>VENDOR</u> | <u>DISCOUNT</u> | <u>SECTION 1 TOTAL</u> | <u>SECTION 1 TOTAL</u> | <u>SECTION 2 TOTAL BID</u> |
|---|------------------|----------------------------|----------------------------|--------------------------------|
| BAKER & TAYLOR Charlotte, NC | T-43%/NT-43% | \$457.26 | \$13,950.00 | \$14,407.26 |
| MIDWEST TAPE, LLC Round Rock, Texas | T-0%/NT-0% | \$787.81 | \$20,162.50 | \$20,950.31 |
| INGRAM LIBRARY SERVICES La Vergne, TN | T-46%/NT-15% | \$500.70 | \$22,614.50 | \$23,115.20 |
| BWI McHenry, IL | T-0-25%/NT 0-25% | \$655.38 | \$20,768.75 | * |

*Considered bid non-responsive due to the inclusion of an exception that certain titles incur special acquisition costs for more copies.

A copy of the bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

PRICE ANALYSIS

- Adequate competition.
- Thirty-two notices were sent, including four MBEs with no WBEs listed. Four bids were received, with no response from MBE or WBE firms.
- This is the first contract for this type of pricing and set up, therefore there is no pricing history.

APPROVAL JUSTIFICATION

- Lowest bids received.
- The Purchasing Office concurs with the Austin Public Library's recommended award.
- Advertised in the Austin American-Statesman and on the Internet.